



## **Island Creek Elementary School PTA Holiday Vendor Fair**

**7855 Morning View Lane, Alexandria, Virginia 22315**

**Date:** Saturday, December 7, 2019

**Time:** 10 a.m. – 1 p.m.

**Set-up:** 9 a.m. - 10 a.m.

**Contact:** Michelle Nataro

michelle.nataro@gmail.com

**Registration/Payment:** CHECKS MADE PAYABLE to: ICES PTA for \$25.00

Submit to:

ISLAND CREEK ELEMENTARY PTA

7855 Morning View Lane

Alexandria, Virginia 22315

**DEADLINE FOR REGISTRATION is on a first come first serve basis and ends December 2, 2019.**



Please complete the form below to reserve your space and mail with your check or money order, made payable to "ICES PTA".

Company: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_

E mail: \_\_\_\_\_

Web Site: \_\_\_\_\_

Brief Craft Description:

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\_\_\_\_\_ Registration @ \$25.00 per table

\_\_\_\_\_ TOTAL

Payment: \_\_\_\_\_ check \_\_\_\_\_ cash \_\_\_\_\_ PAYPAL (Island Creek PTA)

**RULES:**

Table assignments are made on first paid registrant. Every effort will be made to accommodate each crafter. All tables will require tablecloths to the floor to hide any extra merchandise you may have. No crafter will be allowed to sell or sublet their space. A waiting list will be kept and every effort to fill that space shall be the sole responsibility of the organizer. Each category will maintain a certain % to avoid oversaturation. Registrant's acceptance letters will be e-mailed as they are accepted, and no later than December 1st.



**I understand and agree with the following:** I am applying to participate as a vendor in the Island Creek Elementary School (ICES) Parent Teacher Association (PTA) Holiday Market. I may not be accepted to participate in this show. Acceptance into the show is at the discretion of the ICES PTA. If not accepted, my registration fee will be refunded. Confirmation or rejection will be sent after the application has been reviewed by the ICES PTA. I will follow all rules and regulations of the venue, the ICES PTA, Fairfax County Public Schools and other appropriate parties. If I do not adhere to all regulations or if I misrepresent myself or my work, I will be asked to leave the show. All spaces must be completed by 10 a.m., when the doors open, and must remain set up until the doors close at 1 p.m. Island Creek Elementary School or the PTA will not accept responsibility for lost, stolen or damaged items nor will they be held responsible for any financial commitments and/or obligation undertaken by an individual, business or organization. Refunds will be at the discretion of ICES PTA after November 30, 2018. If the show is canceled due to inclement weather, entry fee is not refundable. There is no alternate date for the show, but every effort will be made to have the show go on as scheduled. I agree to indemnify and hold harmless Fairfax County Public Schools and its employees, ICES, and ICES PTA volunteers from any claim or demand, including reasonable attorneys' fees, made by myself or any third party due to or arising out of my applying to participate in this show, participating in this show, or my violation of any rights of another party.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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For ICES PTA completion:

Date received: \_\_\_\_\_

Check number: \_\_\_\_\_

Cash Received: \_\_\_\_\_

PAYPAL Received: \_\_\_\_\_